



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan
Transit Authority
Safety Committee
Minutes
October 23, 2023
- OFFICIAL**

CALL TO ORDER & RECORDED:

Matt Sanfilippo called this meeting to order at 10:34 a.m.

ATTENDANCE:

EMTA Management Staff: Matt Sanfilippo; Jon Hart; Becca Gathers; John Burbules.

EMTA Union Staff: Kevin Meyer; Julie Michalak; Daniel Dibble; Joe Hazlett; Angela Kanj; Andre Williams; Kevin Ellis.

MOTION TO ACCEPT AGENDA:

Matt Sanfilippo called for a motion to accept the October Safety Committee Agenda.

Kevin agreed, Julie second. Motion carried.

MOTION TO ACCEPT PREVIOUS MINUTES:

Matt Sanfilippo called for a motion to accept the August minutes.

Joe agreed, Kevin seconded. Motion carried.

Matt Sanfilippo called for a motion to accept the September minutes.

Julie agreed, with revisions. Joe agreed, Kevin seconded. Motion carried.

ELECTION OF OFFICERS:

Chair: Matt Sanfilippo

Vice Chair: Daniel Dibble

Secretary: Becca Gathers

REVIEW, DISCUSSION, AND ACCEPTANCE OF PROPOSED BY-LAWS:

ELECTION OF PROPOSED BY-LAWS - Tabled until next meeting, November 21st, to allow Union and management time to make necessary revisions.

ACCIDENTS:

FIXED – Nothing to report at this time.

LIFT – Two separate and recent incidents; one involving a deer strike and the other a tree branch.

GARAGE - Nothing to report at this time.



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WORKMAN'S COMPENSATION:

Nothing to report at this time.

ACCOMPLISHMENTS:

EMTA received three awards from the Safety Round Table.

Matt and Becca attended a two-day CSSO training and are now certified Safety & Security Officers.

New Safety Spotlight incentive to take place starting January 2024. Drivers, maintenance, and garage personnel can nominate one monthly winner. Safety committee to decide winner if multiple nominations take place. Monthly winners to be placed into a yearly drawing worth \$250.00 in December.

Safety suggestion box is now available in the LIFT building.

OPEN FORUM

The new drug drop box has not been received yet but should be available soon.

August and September meeting minutes are now posted in the driver's lounge.

Sharps Blast has been re-circulated to dispatch for reference.

EMTA training personnel to create a circular regarding emergency buttons on bus.

Paratransit lap belts (for wheelchair users) – EMTA may consider purchasing several lap belts to help prevent customers from sliding out of their wheelchairs during transit.

Glare issues – current section of the floor reflects into the windshield during night driving and rainy conditions. To review regulations and see if EMTA is allowed to paint the floor another color to reduce this glare.

Reminder for Erie Fire Department walk thru taking place on November 6, 2023 at 10 a.m. Safety Committee members are welcome to attend.

ADJOURNMENT:

Matt Sanfilippo called for a motion to adjourn. Julie agreed and Kevin seconded. Motion carries. End 11:12 a.m.

The next meeting will be **Tuesday, November 21, 2023, @ 10:30 a.m.**