



Erie Metropolitan Transit Authority

127 East 14th Street- Erie, Pennsylvania 16503

CEO, Jeremy Peterson

ERIE METROPOLITAN TRANSIT AUTHORITY

SAFETY COMMITTEE AGENDA

June 23, 2023 at 10:30 a.m.

- 1) Meeting Called to Order
- 2) Attendance
- 3) Accept the Agenda
- 4) Election of Officers (chair, vice chair)
- 5) Review, discussion, and acceptance of proposed by-laws (See attached)
- 6) Accidents
- 7) Workman's Compensation
- 8) Accomplishments
- 9) Open Forum – General Safety Concerns
- 10) Review of future meeting dates
- 11) Adjournment

The next meeting will be held on July 24, 2023 10:30 AM



Jeremy Peterson
Chief Executive Officer

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**Erie Metropolitan
Transit Authority
Safety Committee
Minutes
June 23, 2023**

CALL TO ORDER & RECORDED:

Matt Sanfilippo called this meeting to order at 10:36 a.m. and advised meeting will be recorded.

ATTENDANCE:

EMTA Staff: Matt Sanfilippo; Jon Hart; Becca Gathers; Dave Robinson; John Burbules. NOTE: Union Members requested a late cancellation due to not having members seated at this time.

ELECTION OF OFFICERS:

Chair:

Vice Chair:

Secretary:

ELECTION OF OFFICERS tabled until next meeting, July 24, 2023, due to Union's presence required.

REVIEW, DISCUSSION, AND ACCEPTANCE OF PROPOSED BY-LAWS:

ELECTION OF PROPOSED BY-LAWS tabled until next meeting, July 24, 2023, due to Union's presence required.

ACCIDENTS:

John Burbules - LIFT: June 16, 2023, newer trainee who was with a current driver hit a parked car in Union City and tore front bumper off LIFT bus. The trainee was moved to a non-driving position in the meantime, and a claim was filed by Julie Meyers with Gallagher Bassett.

Matt Sanfilippo - FIXED ROUTE:

Driver clipped a mirror on June 20, 2022 at 26th and Peach. Non-reportable claim. No injuries.

9th and Peach at Avalon Hotel, elderly passenger mis-judged step and fell onto sidewalk while stepping off the bus. 911 was dispatched and woman was taken to the hospital for treatment. Claim to be filed today or Monday.

Jon Hart – GARAGE: No report at this time.

WORKMAN'S COMPENSATION:

Telephone: (814) 459-4287 • Fax: (814) 455-0071 • www.ride-the-e.com



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Matt Sanfilippo – Matt and Theresa spoke with Gallagher Bassett and discovered 3 open claims from several years ago. One claim is to be closed due to the driver going back to work, the second will be subrogated, and the last open claim is going into settlement negotiations.

ACCOMPLISHMENTS:

Matt Sanfilippo – Utilizing South Drive off French Street; Holland gates to be locked to cut off foot traffic by general public. Drivers to use South Drive French and exit on German Street.

Jon Hart - Second annual 14th Fest was a success with no incidents.

OPEN FORUM – GENERAL SAFETY CONCERNS:

Jon Hart – Construction going on in the garage, in ground post hoist being installed, since early June. Should be completed around the second week of July.

Dave Robinson – Met with architects and engineers to finish parking ramp and retail space. Moisture/leaks in seams have been discovered in parking ramp and work will be contracted out to mitigate slippery-ness of ramp.

Matt Sanfilippo – Pandemic officially declared over. Masks will no longer be distributed once stock has been depleted. Gloves will still be provided to drivers. Will re-visit if another outbreak occurs. Uptick in drugs and drug paraphernalia found on buses and bus shelters. Drivers to be reminded not to handle. Matt and Jon to dispose of all drugs and paraphernalia. Jon and Matt to create additional signage for drivers to point out where two drop-boxes are located. Jon and Matt to re-evaluate Matt's current drop-box slot is not big enough to fit drug/drug paraphernalia.

Jon Hart – To evaluate where Narcan is stored so that it is accessible in case EMTA personnel are accidentally exposed.

REVIEW OF FUTURE MEETING DATES at 10:30 a.m.:

Monday, July 24

Wednesday, August 23

Monday, September 25

Monday, October 23

Tuesday November 21

Friday, December 22

ADJOURNMENT:

Dave Robinson called for a motion to adjourn. Becca Gathers seconded. Motion carries. End 10:50 a.m.

The next meeting will be **Monday, July 24, 2023, @ 10:30 a.m.**

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