



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan
Transit Authority
Safety Committee
Minutes
December 19,
2023 - Official**

CALL TO ORDER & RECORDED:

Matt Sanfilippo called this meeting to order at 10:49 a.m.

ATTENDANCE:

EMTA Management Staff: Matt Sanfilippo; Jon Hart; Becca Gathers; John Burbules.

EMTA Union Staff: Kevin Meyer; Daniel Dibble; Joe Hazlett; Angela Kanj; Robin Horvath; Andre Williams

MOTION TO ACCEPT AGENDA:

Matt Sanfilippo called for a motion to accept the December Safety Committee Agenda.

Robin agreed, Joe second. Motion carried.

MOTION TO ACCEPT PREVIOUS MINUTES:

Matt Sanfilippo called for a motion to accept the November minutes.

Robin agreed, Andre seconded. Motion carried.

REVIEW, DISCUSSION, AND ACCEPTANCE OF PROPOSED BY-LAWS:

ELECTION OF PROPOSED BY-LAWS - Tabled until next meeting, January 25, due to the absence of the Union's President.

ACCIDENTS:

FIXED – One not-at-fault accident last month.

LIFT – Several not-at-fault accidents last month with one being at-fault.

GARAGE - Nothing to report at this time.

WORKMAN'S COMPENSATION:

One new claim for November and two in December.



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ACCOMPLISHMENTS:

New safety incentive: EMTA Safety Excellence Award to begin in January. Members from Fixed, Lift, and Garage may nominate a fellow employee for outstanding safety efforts. Safety committee to choose monthly winner for recognition and certificate. Monthly winners are also entered for a \$250.00 gift card drawn in December.

2023 SMS submitted to MPO and FTA on December 11.

OPEN FORUM

TSA training exercises happening in new year.

Reminder to be sent regarding use of safety suggestion box – for safety inquiries only.

Excess water in the garage – please report any excess water to Matt, Jon, or Dispatch.

Icy Road conditions – drivers to communicate with Dispatch where salt is needed.

Bob, Matt, Jeremy, and/or Ed to check bus routes before buses depart during winter storm events.

Salt is needed for each facility entrance to prevent slipping on ice.

ABS lights – maintenance is working on a backlog of ABS lights on several vehicle dashboards.

Union to replace Kevin Ellis' spot on the Safety Committee in January.

Securement storage re-training in process and to be signed by all drivers for awareness.

Northern PA Regional College is offering Emergency Planning and OSHA seminars.

2024 SAFETY COMMITTEE MEETING DATES:

Each meeting takes place at 10:30 a.m. in the Admin Building, 2nd Floor Conference Room

January 25, 2024; February 22, 2024; March 21, 2024; April 25, 2024; May 23, 2024; June 20, 2024;
July 25, 2024; August 22, 2024; September 19, 2024; October 24, 2024; November 21, 2024;
December 19, 2024.

ADJOURNMENT:

Matt Sanfilippo called for a motion to adjourn. Kevin agreed and Jon seconded. Motion carries. End 11:17 a.m.

The next meeting will be Thursday, January 25, 2024, @ 10:30 a.m.