



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan
Transit Authority
Safety Committee
Minutes
November 21,
2023 - OFFICIAL**

CALL TO ORDER & RECORDED:

Matt Sanfilippo called this meeting to order at 10:30 a.m.

ATTENDANCE:

EMTA Management Staff: Matt Sanfilippo; Jon Hart; Becca Gathers; John Burbules.

EMTA Union Staff: Kevin Meyer; Julie Michalak; Daniel Dibble; Joe Hazlett; Angela Kanj; Robin Horvath; Alysia Lunger

Guests: Branden Montgomery

MOTION TO ACCEPT AGENDA:

Matt Sanfilippo called for a motion to accept the November Safety Committee Agenda.
Robin agreed, Joe second. Motion carried.

MOTION TO ACCEPT PREVIOUS MINUTES:

Matt Sanfilippo called for a motion to accept the October minutes.
Joe agreed, Kevin seconded. Motion carried.

REVIEW, DISCUSSION, AND ACCEPTANCE OF PROPOSED BY-LAWS:

ELECTION OF PROPOSED BY-LAWS - Tabled until next meeting, December 19, due to absences and to allow safety committee members time to make necessary revisions.

ACCIDENTS:

FIXED – Nothing to report at this time.

LIFT – Two separate and recent incidents; one involving a deer strike and another involving the LIFT bus being rear-ended on 11/20/2023.

GARAGE - Nothing to report at this time.

WORKMAN'S COMPENSATION:

One new claim filed on 11/30/2023 – outcome pending.



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ACCOMPLISHMENTS:

Becca obtained NIMS Cert levels 100/200. Joe H. has obtained all NIMS certification.
Computer kiosk for drivers – one kiosk up and running in the drivers lounge area. Another kiosk to be set up in the LIFT area as soon as possible.
Fire Department audit was successful with only one minor infraction – “Standpipe” signs to be changed to “FDC.” Correct signs have been ordered and are enroute.
Drug and paraphernalia lock boxes are now available in three areas throughout EMTA facility – Dispatch, parking barn (near the wash rack), and Garage.

OPEN FORUM

TSA cyber attack and active shooting training to be held after the holidays.
Addressing the glare issue from last month – unable to paint bus floor.
New bags to be ordered for securement straps (LIFT).
SMS training now live for new hires and current employee re-training.
Respirator survey from OSHA given to Joe H. for completion.
Several inbound bus stop stops in review to determine safety mitigation or risk if moved.
Reviewing snow removal strategies at bus stops/bus shelter locations.
Contacting Grimm to ask about adding a mirror/reflector for safer stopping.
Adding an additional school tripper to help ease current max capacity issues.
Sheet rotation - reviewing to see how best to rotate staff to help alleviate driver fatigue.

ADJOURNMENT:

Matt Sanfilippo called for a motion to adjourn. Kevin agreed and Jon seconded. Motion carries. End 11:07 a.m.

The next meeting will be **Tuesday, December 19, 2023, @ 10:30 a.m.**