



Jeremy Peterson
Chief Executive
Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan
Transit Authority
Safety Committee
Minutes
January 25, 2024
Official**

CALL TO ORDER & RECORDED:

Matt Sanfilippo called this meeting to order at 10:35 a.m.

ATTENDANCE:

EMTA Management Staff: Matt Sanfilippo, Jon Hart, Pat Harkins.

EMTA Union Staff: John Renwick, Julie Michalak, Joe Hazlett, Gary Laughner.

MOTION TO ACCEPT THE AGENDA:

Matt Sanfilippo called for a motion to accept the January safety agenda.

Julie Michalak agreed, Pat Harkins second. Motion carried.

MOTION TO ACCEPT PREVIOUS MINUTES:

Matt Sanfilippo called for a motion to accept the December minutes.

John Renwick agreed, Gary Laughner second. Motion carried.

REVIEW, DISCUSSION, AND ACCEPTANCE OF PROPOSED BY-LAWS:

ELECTION OF PROPOSED BY-LAWS – Matt Sanfilippo motioned to table until February's meeting.

John Renwick agreed to the motion, Gary Laughner second. Motion carried.

ACCIDENTS:

FIXED – Three for January (one at-fault, two not-at-fault).

LIFT – Seven for January (three at-fault, four not-at-fault).

GARAGE – Nothing to report at this time.

WORKMAN'S COMPENSATION:

One current claim for January

One potential claim for January

ACCOMPLISHMENTS:



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Joe Hazlett & Becca Gathers completed OSHA compliance training.
Brian Wiley was unanimously voted to receive the EMTA Safety Excellence Award for the month of January.

OPEN FORUM:

Active Shooter Training is tentatively scheduled for the month of February. After TSA training the Safety Committee will work on establishing an emergency response guide.

Assaults on the Bus – are communicated with the TSA & FTA always in a timely manner.

Jon Heart will be looking into replacing accident and incident packets in buses.

The garage will be looking into replacing the driver seat in bus 2170.

Jon Heart is looking into a new system for our radio system to improve communications.

Brake issues were discussed, the garage agreed to investigate.

2024 SAFETY COMMITTEE MEETING DATES:

Each meeting takes place at 10:30 a.m. in the Admin Building, 2nd Floor Conference Room.

February 22, 2024; March 21, 2024; April 25, 2024; May 23, 2024; June 20, 2024; July 25, 2024; August 22, 2024; September 19, 2024; October 24, 2024; November 21, 2024; December 19, 2024.

ADJOURNMENT:

Matt called for a motion at 11:15 p.m.

Gary Laughner agreed, Joe Hazlett seconded. Motion carried.

The next meeting will be Thursday, February 22, 2024, @ 10:30 a.m.